



EXPORTERS ASSOCIATION OF SRI LANKA

Our Ref :EASL/03

16th July 2020

CIRCULAR TO THE MEMBERSHIP

NOTICE OF ANNUAL GENERAL MEETING – JULY 30, 2020

Notice is hereby given that the 23rd Annual General Meeting of the Exporters' Association of Sri Lanka will be held on **Thursday, 30th July 2020 at 2.00 p.m. as a Virtual Meeting connected through Microsoft Teams.**

AGENDA

1. MINUTES

To confirm the minutes of the 22nd Annual General Meeting held on **Monday, 29th July, 2019** at the Ground Floor Auditorium of The Ceylon Chamber of Commerce.

2. ANNUAL REPORT AND ACCOUNTS

To approve and adopt the Annual Report and Accounts for the financial year 1st April 2019 to 31st March 2020.

3. APPOINTMENT OF CHAIRMAN PRO-TEM

4. ANNOUNCEMENT OF MANAGING COMMITTEE FOR 2020 – 2021

- a) To announce the Chairman and two Vice Chairmen
- b) To announce the Managing Committee consisting of
 - Members elected by the membership
 - Representatives nominated by the member Exporter Associations
 - Past Chairpersons

5. AUDITORS

To appoint Auditors for the year 2020/2021

6. ANY OTHER BUSINESS OF WHICH DUE NOTICE SHALL HAVE BEEN GIVEN

7. ADDRESS BY THE CHAIRMAN

8. ADDRESS BY THE GUEST SPEAKER – Details notified later

9. VOTE OF THANKS BY THE VICE CHAIRMAN

10. CONCLUDE AGM

Sgd.
Ushani Dassanayake
For Secretary

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